

**CLIFTON PARK SOCCER CLUB  
EMERGENCY ACTION PLAN**

The purpose of the Emergency Action Plan (EAP) is to outline and define the roles of CPSC Tournament Committee members as well as the appropriate steps to be taken in the event of a crisis or emergency situation occurring during the annual international tournament.

In the event of a crisis or emergency situation, the Crisis Management Team (CMT) will be contacted and assembled as soon as possible to execute the necessary response. The CPSC Crisis Management Team consists of the following tournament committee members.

- |                         |                                  |
|-------------------------|----------------------------------|
| 1. Club President       | 6. Facilities Director           |
| 2. Tournament Director  | 7. Medical Director              |
| 3. Assistant Director   | 8. Certified Athletic Trainer(s) |
| 4. Site Director(s)     | 9. Publicity Director            |
| 5. Field Coordinator(s) |                                  |

The first priority in any crisis is to determine the type of situation that exists (ie. emergency vs. non-emergency or medical vs. non-medical). All facts regarding the situation need to be identified as soon as possible.

If it is determined that medical or law enforcement personnel are required the EMS system should be activated by a designated member of the CMT. All pertinent information including: type of emergency, location, caller's name and phone number, directions to location, and any other significant details should be available when the EMS call is made. A second member of the CMT should be assigned to meet and escort EMS personnel to the venue site.

Upon review of all information regarding the crisis situation, the Club President along with the Tournament Director will designate the appropriate spokesperson. The spokesperson should be informed of all current facts pertaining to the situation and possess the ability to effectively communicate with the public and/or media.

If a medical emergency is identified only qualified/certified medical personnel (ie. Medical Director, Certified Athletic Trainer, or CPR/AED Certified layperson) should assist in the on-site care of the victim(s) until EMS personnel arrive. The medical Director or Certified Athletic Trainer(if available) shall assume total control of the situation until transfer of care to EMS personnel has been established.

Once law enforcement or EMS personnel have arrived on the scene, control of any and all actions related to the situation is transferred to such personnel. At this point the CMT should follow all directions and instructions given by EMS personnel until the situation has been resolved.